

2017-2018 Verification Worksheet
Dependent Student

Your 2017-2018 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. The law states that colleges must verify the information you and your parent(s) report on the FAFSA before federal student aid is disbursed. To verify that you provided correct information, financial aid administrators will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need corrections and could affect the student federal eligibility. You and at least one parent who filed your FAFSA must submit this completed signed worksheet with any verification, contact the UMW Financial Aid Office at finaid@umwestern.edu or 406-683-7511 as soon as possible so the disbursement of your financial aid will not be delayed.

A: Student Information

Student's Last Name	Student's First Name	Student's M.I.	Student's UMW ID#
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Student's Home Street Address (include apt. no.)	Student's Date of Birth
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City	State	Zip Code	Student's Email Address
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Student's Home Phone Number (include area code)	Student's Alternate or Cell Phone Number
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B. Dependent Student's Family Information

List below the people in the parent's household. Include:

- The student (Yourself)
- The parents (including stepparent)
- The parents' other children if the parents will provide more than half of the children's support from July 1, 2017 through June 30, 2018, or if the other children would be required to provide parental information if they were completing a FAFSA for 2017-2018. Include children who meet either of these standards, even if a child does not live with the parents.
- Other people if they now live with the parents and the parents provide more than half of the other person's financial support, and will continue to provide more than half of that person's financial support through June 30, 2018

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2017 and June 30, 2018, include the name of the college.

Full Name	Age	Relationship	Will be attending college at least half time 2017-2018? (yes or no)	Name of College
Example: John Doe	Ex: 21	Example: Brother	Example: Yes	Example: Montana Western
		Self		

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C: Student's Income Information to be verified

Have you or will you be required to file a 2015 U.S. Federal Tax Return?

- Yes: Skip to Section D and we will need to verify your income by you either using the IRS Data Retrieval Tool or submitting a copy of your 2015 IRS Tax Return Transcript to the Montana Western Financial Aid Office. Specific instructions are included on the "Instructions for Tax Filers" form on the Montana Western Financial Aid Website.
- No: Complete this section if the student will not file and is not required to file a 2015 income tax return with the IRS. Confirmation of non-filing status is REQUIRED from the IRS. Form 4506-T must be completed and mailed to the IRS with Box 7 marked. The response must be submitted to UMW.

Check the one box that applies:

- The student was not employed and had no income earned from work in 2015
- The student was employed in 2015, complete the table below and attach copies of all 2015 IRS W-2 forms issued to the student by employers. List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and UMW ID # at the top.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Grandpa J's Diner (example)	\$2,000.00 (example)	Yes (example)

D: Parent's Income Information to be verified

Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

Have you or will you be required to file a 2015 U.S. Federal Tax Return?

- Yes: Skip to Section E and we will need to verify your income by you either using the IRS Data Retrieval Tool or submitting a copy of the 2015 IRS tax return transcript to UMW Financial Aid Office. Specific instructions are included on the "Instructions for Tax Filers" form on the UMW Financial Aid Office website.
- No: Complete this section if the parent(s) will not file and is not required to file a 2015 income tax return with the IRS. Confirmation of non-filing status is REQUIRED from the IRS. Form 4506-T must be completed and mailed to the IRS with Box 7 marked. The response must be submitted to UMW.

Check the box that applies

- The parent(s) was not employed and had no income earned from work in 2015
- The parent(s) was employed in 2015 complete the table below and attach copies of all 2015 IRS W-2 forms issues to the parent(s) by employer(s). List every employer even if they did not issue an IRS W-2 form.

Employer's Name	2015 Amount Earned	IRS W-2 Attached?
Grandpa J's Diner (example)	\$2,000.00 (example)	Yes (example)

E: Supplemental Nutrition Assistance Program or SNAP (food stamps)

Check the box which applies

- No: Check here if no one in the parent's household received SNAP benefits in 2015
- Yes: Check here if one of the persons listed in Section B of this worksheet received SNAP benefits in 2015. Attach documentation of the receipt of SNAP benefits during 2015.

G. Certification and Signatures (student and one parent must sign & date this form)

I certify that all of the information reported on all three pages of this verification worksheet is complete, accurate and correct.

Student Signature

Date

Parent Signature

Date

Warning:

If you purposely give false misleading information on this worksheet, you may be fined, be sentenced to jail, or both

Submit this worksheet to:
UMW Financial Aid
710 S. Atlantic St.
Dillon, MT 59725

All sections must be completed. If not, the document will be considered incomplete and will delay your financial aid.